



# Scholarship and Incentives

Scholarship Program  
Management Branch

Sep 06



# Army ROTC Scholarships References

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- **CCR 145-1, C1 - Posted to Right Site  
Sep 06**
- **CC Pam 145-1 - Posted to Right Site 22  
Feb 06**
- **CC Pam 145-4 - The Right Site**
- **CC Reg 145-12 - Cadet Command  
Database**
- **CCIMS User Manual - The Right Site**
- **[www.rotc.usaac.army.mil](http://www.rotc.usaac.army.mil), Click on  
Incentives Info For PMS, then Incentives  
Policy**



# Scholarship Benefit Package

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- Army ROTC Scholarships pay Full Tuition and Mandatory Fees
  - Mandatory Fees are those fees charged to all students all the time
  - Miscellaneous Fees may be paid IAW CC Pam 145-1 Appendix C
- Flat Rate is paid for Books and Supplies, current \$900 per year
- Stipend is paid based on MS Class Enrolled (rates as of 1 Oct 05)
  - MS I      \$300.00
  - MS II     \$350.00
  - MS III    \$450.00
  - MS IV    \$500.00
- Stipend is paid to Scholarship cadets beginning on the date they contract



# CCIMS Proper Order of Offers (College Scholarship Program)

- **Applicant must apply (139R, transcript CC Pam 145-1 Chp 2-3)**
- **Battalion must input application either as status “A” (students not enrolled in ROTC or not on-campus i.e. LTC) or status “Z” ( students enrolled in ROTC)**
- **After completion of board, SAL points are entered.**
- **After decision to make an offer, offer is input**
- **After decision by student to accept or decline, decision is input**
- **At this time, applicant can be changed to status “R” or status “S”**
- **Upon meeting eligibility to contract, cadet can be changed to status “E”**



# CCIMS Proper Order of Offers (High School Scholarship Program)

- **Applicant must apply, meet screening criteria at HQCC and become an Interviewee**
- **Applicant must have at least 1 face-to-face Interview.**
- **School conducts a scholarship selection board**
  - **Turn in 1<sup>st</sup> Round OML 15 Oct**
  - **Turn in 2d Round OML 10 Feb**
  - **Turn in 3d Round OML 15 Apr**
- **Monitor offers to ensure we do not withdraw an offer if you know they have accepted**
  - **Notify [atccps@usacc.army.mil](mailto:atccps@usacc.army.mil) prior to suspense date**
- **Upon arrival at school, enter in CCIMS Student Management as “R” and complete NAPS page.**
  - **Click on Cadets**
  - **Add a Record (information does not read over from the scholarship processing module)**
- **Upon meeting eligibility to contract, cadet can be changed to status “E”**



# CCIMS Input Scholarship Application

- **Click on CCIMS Student Management**
- **Select Scholarship Application Link**
- **Select “Add A Record”**
- **Select “School Year” from dropdown**
  - **Sep 06 is SY 2006-2007**
  - **Jan 07 is SY 2006-2007**
  - **Sep 07 is SY 2007-2008**
- **Complete Demographic, Acad&ROTC, Enroll, Medical, Scholarship Application and NAPS tabs IAW User Manual**
- **If funds are available in the allocation section (bottom of screen), then battalion can input the offer**

Please note, on the Application Tab, the date Scholarship is to begin Must fall between your Current SY First Day Fall + 1-year and your Current SY Last Day Fall + 1-year for SY 06-07 applicants



# Scholarship App Allocation Section

## Scholarship Applications

School Year: 2005-2006

### Selection Decision

Selection Status: Eligible

Control Number:

Accept/Decline:

Offer Date:

Decline Reason:

### Allocations:

	Number	Funds
ALLOCATED	7	52232
ENROLLED/CONTRACTED/PENDING (or MS1 3-YR AD, depending on mission set)	5	52232
OFFERED	0	0
BRIGADE ADJUSTMENT	0	0
AVAILABLE	2	0
SCHOOL YR 2005 AVAILABLE	7	1414
ACCEPTED	0	0

Funds in the Available Row must be greater than or equal to tuition cost

Funds in the School Year XXXX Available Row must be greater than or equal to tuition cost

## Scholarship Applications

School Year: 2005-2006

### Scholarship Information:

Current Scholarship Award: 3 Year Date Scholarship Should Begin: 01/17/2006

Scholarship Award Category: 3-YR CB ENROLLED

GRFD Designator:

Scholarship Tier: \$99999.99 Resident Status: Resident

Tuition and Fees: \$18904 Books: \$900

Add Tuition and Fees and Books to see how much is required to fund this scholarship

In this example, scholarship requires \$19,804. Mission set Available is 0 and SY Available is \$1,414. Brigade will have to add \$19,804 to MS 09 in order for the offer to be made

Submit and Exit Submit and Refresh Cancel Reset



# Modifying Enrollment Status

- To modify enrollment status from status “A”, you must click on the inactive button
- To modify enrollment status from status “Z”, you must click on the active button

- If the offer is not properly recorded, the student's name will not appear to change to a scholarship status





# Tips/Pitfalls with On Campus Application

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- **High School** Scholarship Applications go into CCIMS **Scholarship Processing** under the High School Scholarship Program because they are centrally processed. They are not entered into CCIMS Student Management until they arrive on campus.
- **In College** Scholarship applications (students already at your school or are lateral entry to your program) are entered in **Student Management** by your cadre because they are locally processed.
- High School applicants who miss the deadline (1 Dec) can be processed using the in-college application after the 3<sup>rd</sup> Round OML





# Tips/Pitfalls with On Campus Application

- **Do Not Input another application for a High School student** who appears in CCIMS Scholarship Processing as an “Interviewee” into the On-Campus program in Student Management

- **Date Scholarship Should Begin** must fall within first day fall and last day spring (plus 1 year for next year applicants) from the CCIMS Directory

- **Always check the block Enrolled Full Time and Transcript** - If not checked Education will show an Admin Condition “Required **Enrolled Full Time** **Transcript**”

- **Lateral entry students - DO NOT ENTER A MS CLASS**  
- choose either

- N2 2-year Nonenrolled

- BC 2-year Leadership Training Course



- **Always** complete the **SAL points** IAW CC Pam 145-1, Appendix G (all applicants)

- 4-year On Campus Applicants - **DO NOT ENTER AN MS CLASS**





# Tips/Pitfalls with On Campus Application

- LTC applicants
  - Enter in **Student Management Module** as an **applicant (status)**
    - Choose the **correct SY**
    - Input **Demographic Tab**
    - Input **Acad&ROTC Tab** (especially CGPA)
      - **Do Not Enter an MS Class**
    - Complete **Enrollment Tab**
      - Complete the **Initial Enrollment Date**
      - **Do Not Complete an Initial MS Class**
    - Complete the **Medial Tab**
      - At the very least input **Date Initiated**
    - **Scholarship Application Tab**
      - Select **BC** - 2-year LTC Scholarship
  - Enter in **Training Module** to reserve the **LTC Seat**





# Tips/Pitfalls with On Campus Application

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- **SAT/ACT Approved Waiver currently must be input from HQC**
- **MJC's must currently input their CGPA in the sophomore box as the current GPA box**
- **Occasionally, CGPA SAL points will not calculate, go back to t & ROTC Tab, change CGPA by 1 point, submit, then change it ba submit**





# Tips/Pitfalls with On Campus Application

- **Accept/Decline** not always enabled (**grayed out**) – Need to Jiggle
  - Click on Selection Status again
  - Change back to **Eligible**
  - Change back to **Offer**
  - The accept/decline box should be enabled now
- Selection Status “**Disqualified**” – Must Be Resolved
  - Click on the red word **Reasons** and a text box will tell you what i

The screenshot displays a web application interface for the On Campus Application. The main form is titled "Selection Decision" and includes the following fields:

- Control Number:** A text input field.
- Selection Status:** A dropdown menu currently set to "Disqualified". To the right of the dropdown is the word "Reasons" in red text.
- Accept/Decline:** A dropdown menu that is currently grayed out (disabled).
- Decline Reason:** A text input field.

A pop-up window titled "CCIMS Information" is overlaid on the form. It contains the following text:

Result of Medical Physical, SAL Points, Civil Conviction, Education, Grades, Test needs to be resolved to remove an insufficient status.

An "OK" button is located at the bottom right of the pop-up window.





# Tips/Pitfalls with On Campus Application

- Selection Status **“Ineligible”** – Must Be Resolved
  - Click on the red word **Reasons** and a text box will tell you what is
  - If reason is medical physical, civil conviction or dependency, then Click on Selection Status and manually change to “Eligible”

**Selection Decision**

Control Number:

Selection Status:  **Reasons**

Accept/Decline:

Decline Reason:

**CCIMS Information**  
Result of Medical Physical, Education, ROTC Grades needs to be resolved to remove an insufficient status.





# Tips/Pitfalls with On Campus Application

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- Ignore:

## Special Conditions

**Blue Chip** ☒ **HAI** ☒ **Rock** ☒  
**Scholarship:**

- Admin Cond - If ROTC Grades reads Required, ignore – this is a CCIMS error

**ROTC Grades: Required**



# LTC Scholarship Applications

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- To apply for an LTC Scholarship
  - First complete the application packet in CC Pam 145-1, Chapter 2
  - Enter the application in CCIMS Student Management Module IAW CCIMS User Manual, Chapter 7.5
  - Input the student for an LTC slot in CCIMS Training Module IAW CCIMS User Manual, Chapter 3.2.2.2
  - Failure to follow this order will prevent an application from being entered until after the Camps Module is archived in August. This may result in the student not winning a scholarship





# CCIMS Enrollment Status Codes

Enrollment Status Code	Name	Active or Inactive		
A	Scholarship Applicant	I		
B	Conditional	A		
C	Completion	A		
D	Disenrolled	I		
E	Contracted	A		
F	LOA Pending Disenrollment	A		
G	Completion with 1-Yr Waiver	A		
I	Immigrant	A		
L	LOA Pending Return	A		
M	Commissioned	I		
N	Prospect - Basic Camp	Neither-can't access through CCIMS Student Management		
R	Scholarship Award Pending	A		
S	Adv. Designee Scholarship	A		
T	Non-Contracted Drop	I		
U	MJ C for Credit	A		
V	SMC for Credit	A		
X	Green To Gold Active Duty Option	A		
Z	Probable	A		



# Scholarship Award Types and Category Codes

Award Type	Award Category	Name	NAPS SEMESTER	NAPS QUARTERS
2	2A	2-YR GREEN TO GOLD SCHOLARSHIP	4	6
2	2C	2-YR CB ENROLLED SCHOLARSHIP	4	6
2	BC	BASIC CAMP SCHOLARSHIP	4	6
2	HP	GREEN TO GOLD HIP POCKET SCHOLARSHIP	4	6
2	MJ	2-YR DEDICATED MJC SCHOLARSHIP	4	6
2	N2	2-YR CB NON-ENROLLED SCHOLARSHIP	4	6
3	2D	2-YR ADVANCE DESIGNEE SCHOLARSHIP	6	9
3	2H	2H - 2 1/2 YR SCHOLARSHIP	5	7 OR 8
3	3A	3-YR GREEN TO GOLD SCHOLARSHIP	6	9
3	3C	3-YR CB ENROLLED SCHOLARSHIP	6	9
3	3U	3-YR AD USMA SCHOLARSHIP	8	12
3	N3	3-YR CB NON-ENROLLED SCHOLARSHIP	6	9
4	3D	3-YR ADVANCE DESIGNEE SCHOLARSHIP	8	12
4	3H	3H - 3 1/2 YR SCHOLARSHIP	7	10 OR 11
4	4A	4-YR GREEN TO GOLD SCHOLARSHIP	8	12
4	4R	4-YR SCHOLARSHIP	8	12
4	4U	4-YR HQCC SCHOLARSHIP	8	12
4	J2	MJC 2+2 SCHOLARSHIP	8	12
4	QE	4-YR HBCU SCHOLARSHIP	8	12

4 ½ And 5-year Degree Programs Are Coded As 4-year; However Naps Would Indicate Either 9 Or 10 Terms Authorized



# GRFD Designator Codes

Scholarship Award Category Code	GRFD Designator Code	Description
MI, 2C or N2	CARGRFD	2-year scholarship converted to GRFD-USAR Scholarship
MI, 2C or N2	CDEDNG	2-year scholarship converted to Dedicated ARNG Scholarship
MI, 2C or N2	CNGGRFD	2-year scholarship converted to GRFD-ARNG Scholarship
MI, 2C or N2	DEDNG	2-year Dedicated ARNG Scholarship
MI, 2C or N2	NG	2-year GRFD-ARNG Scholarship
MI, 2C or N2	USAR	2-year GRFD-USAR Scholarship
2H	CARGRFD	2 1/2-year scholarship converted to GRFD-USAR Scholarship
2H	CDEDNG	2 1/2-year scholarship converted to Dedicated ARNG Scholarship
2H	CNGGRFD	2 1/2-year scholarship converted to GRFD-ARNG Scholarship
2H	DEDNG	2 1/2-year Dedicated ARNG Scholarship
3C or N3	CARGRFD	3-year scholarship converted to GRFD-USAR Scholarship
3C or N3	CDEDNG	3-year scholarship converted to Dedicated ARNG Scholarship
3C or N3	CNGGRFD	3-year scholarship converted to GRFD-ARNG Scholarship
3C or N3	DEDNG	3-year Dedicated ARNG Scholarship
3H	CARGRFD	3 1/2-year scholarship converted to GRFD-USAR Scholarship
3H	CDEDNG	3 1/2-year scholarship converted to Dedicated ARNG Scholarship
3H	CNGGRFD	3 1/2-year scholarship converted to GRFD-ARNG Scholarship
4R or QE	CARGRFD	4-year scholarship converted to GRFD-USAR Scholarship
4R or QE	CDEDNG	4-year scholarship converted to Dedicated ARNG Scholarship
4R or QE	CNGGRFD	4-year scholarship converted to GRFD-ARNG Scholarship

GRFD Designator Codes are assigned by HQCC upon approval of a GRFD Scholarship



# Normal Academic Progression System (NAPS)

- System which provides the correct length of scholarship defined in number of terms
- Ensure Academic Alignment
- Contract based on number of terms the Army agrees to pay
- Eliminate Extension of Benefits except in rare cases

## 5. CREDIT HOURS & Cadet both know what the agreement is

a. Total required for degree:

140

(1) ROTC Hours that do not count:

40

(2) Total Hours Rqd for NAPS:

180

### Normal Academic Progression

18.00

b. Transfer Credits accepted:

0

c. Credits toward degree Comp to date:

16.0

d. Reamining for Degree:

164

e. **Number of authorized semesters:**

9

When input to  
CCIMS, 5e must  
reflect total number  
of terms to be paid,  
even if some terms  
have already been  
paid

CCF 104R, Block 5

Note: The use of summer benefits will count against the number of NAPS terms unless approved by HQCC.



## NORMAL ACADEMIC PROGRESSION SYSTEM (NAPS)

Q: WHAT IS NAPS?

A: NAPS is a system in CCIMS which provides the correct length of scholarship defined in number of terms. It ties in with the 104-R. BEFORE contracting, the cadet and the PMS agree on the number of terms it will take a cadet to complete their degree and determine which scholarship to award. This will ensure academic alignment.

Q: Where do I find NAPS?

A: On CCF 104R, Block 5  
and must be Input in  
CCIMS  
Subsystem  
Student Management  
Scholarship Applicant  
NAPS

5. CREDIT HOURS	
a. Total required for degree:	136
(1) ROTC Hours that do not count:	40
(2) Total Hours Rqd for NAPS:	176
<b>Normal Academic Progression</b>	<b>17.60</b>
b. Transfer Credits accepted:	25
c. Credits toward degree Comp to date:	16.0
d. Reamining for Degree:	135
e. <b>Number of authorized semesters :</b>	<b>8</b>

← **Separate tab on CCIMS  
Scholarship Application  
Once submitted only HQCC  
Can change**



## NORMAL ACADEMIC PROGRESSION SYSTEM (NAPS)

Q: HOW TO USE NAPS?

5. CREDIT HOURS		
a. Total required for degree:	<input type="text"/>	1
(1) ROTC Hours that do not count:	<input type="text"/>	2
(2) Total Hours Rqd for NAPS:	<input type="text" value="0"/>	
<b>Normal Academic Progression</b>	<input type="text" value="0.00"/>	3
b. Transfer Credits accepted:	<input type="text"/>	4
c. Credits toward degree Comp to date:	<input type="text"/>	
d. Remaining for Degree:	<input type="text" value="0"/>	
e. Number of authorized semesters:	<input type="text" value="0"/>	

**1. Enter the total credit hours required for the cadet to complete their degree.**

**2. Enter the ROTC credits a student must take that DO NOT count toward their degree.**

EX 1. ABBA State Univ. requires 124 credit hours for a degree in Music. To finish ROTC, the student needs to take 24 credits of ROTC. However, ABBA State Univ. will allow 6 credits of ROTC to count as an elective. 18 would be placed in block a (1) since 18 of the 24 credits would not count toward their degree.

EX 2. ROCK State Univ. requires 130 credits for a degree in Geology. To finish ROTC, the student needs to take 40 credit hours of ROTC. ROCK State Univ. does not accept ROTC credits toward his degree nor as electives. 40 would be placed in block a (1) since none of the credits would count toward their degree.

**3. Enter the total number of transfer credits accepted by the school that COUNTS toward the cadet's degree.** It is possible for a University to accept transfer credits yet those credits do not apply to their degree. 3 credits were accepted by CSUF for taking archery. However, the degree in Computer Science doesn't require any physical training credits. Those credits do not count.

**4. Enter the number of credits COMPLETED by the student that counts**



# NORMAL ACADEMIC PROGRESSION SYSTEM (NAPS)

## 5. CREDIT HOURS

a. Total required for degree:	<u>136</u>
(1) ROTC Hours that do not count:	<u>40</u>
(2) Total Hours Rqd for NAPS:	<u>176</u>
<b>Normal Academic Progression</b>	<b><u>17.60</u></b>
b. Transfer Credits accepted:	<u>25</u>
c. Credits toward degree Comp to date:	<u>16.0</u>
d. Remaining for Degree:	135
e. <b>Number of authorized semesters :</b>	<b>8</b>

Once the highlighted areas are entered,  
CCIMS automatically calculates:

- The total hours required for NAPS
- Normal Academic Progression (this is automatically generated).
- Remaining credits for the student to complete their degree is also automatically calculated.
- The number of authorized semesters is the TOTAL number of semesters the student is allowed scholarship benefits ONCE ON SCHOLARSHIP.



# NORMAL ACADEMIC PROGRESSION SYSTEM (NAPS)

The number of authorized semesters will dictate the type of scholarship that should be awarded. Example:

5. CREDIT HOURS	
a. Total required for degree:	136
(1) ROTC Hours that do not count:	40
(2) Total Hours Rqd for NAPS:	176
<b>Normal Academic Progression</b>	<b>17.60</b>
b. Transfer Credits accepted:	25
c. Credits toward degree Comp to date:	16.0
d. Remaining for Degree:	135
e. <b>Number of authorized semesters :</b>	<b>8</b>

8 Authorized semesters = 4 Year Scholarship

# Authorized Semesters	Scholarship Type
*10	5 YR
*9	4 ½ YR
8	4 YR
7	3 ½ Yr
6	3 Yr
5	2 ½ Yr
* 4	2 Yr

\* For select academic majors

The Army agrees to pay this up front Based on their academic status. If the student falls out of academic alignment, benefits will not be paid beyond NAPS authorization. This eliminates need for Scholarship benefit extensions





# **NORMAL ACADEMIC PROGRESSION SYSTEM (NAPS)**

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## **ISSUES:**

2. For those cadets who were entered as Scholarship Applicants and did not contract the semester in which they applied for the scholarship for benefits to begin, NAPS must be changed to reflect the current scholarship application.

## **Example:**

Cadet Sarah Jones applies for a 3 1/2 year in the Spring Semester. Her NAPS shows a total of 7 authorized semesters. Her DODMERB qualification has not been approved during the spring and she completes the semester. Fall Semester begins and she now only has 6 semesters remaining and she still wants the scholarship. The application must be updated to reflect the current school year as well as the correct NAPS data to show 6 authorized semesters.



# 104-R Review

- 2004 Version
- Ties into NAPS
- Block 5 is key

PLANNED ACADEMIC PROGRAM WORKSHEET																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
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<p>1. <b>AUTHORITY:</b> Title 10, US Code 2101 and 2104</p> <p>2. <b>PRINCIPAL PURPOSE(S):</b> To provide information and data necessary for administering the Army Senior ROTC program, processing, and managing of selected students for commissioning in the Army IAW established public law and Army Regulations.</p> <p>3. <b>ROUTINE USE(S):</b> To provide a projected academic plan to determine if the applicant meets the public law requirements of two remaining academic years.</p> <p>4. <b>VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION:</b> Voluntary information is necessary to determine eligibility of the individual for acceptance, continuance, or discontinuance in the Army ROTC program.</p>																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
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# NAPS and the 104-R

## BLOCK 5 →

- NAPS reflects block 5 of CC Form 104-R dated 2004
- Ensure student has a school advisor verify plan
- Once NAPS is created, it cannot be changed at BN or BDE level after they have contracted.

### Credit Hours

a. Total required hours for degree **120**  
(Does not include ROTC)

(1) ROTC Hours that do not count **20**  
(Include any ROTC hours that do not count towards the degree to ensure academic and military alignment is maintained)

(2) Total Hours Required for NAPS **140**  
(120 + 20)

### Normal Academic Progression

**17.50**

(The Total Hours Required for NAPS is divided by the total number of semesters/quarters established by the award type.

If the award type is 4-year, then 8 semesters or 12 quarters is used.

If NAPS >17.6, 15.8 is used automatically.

5-year program then use 10 semesters or 15 quarters.)

(example:  $140/8 = 17.50$ )

b. Transfer credits accepted **35**  
(Accepted towards degree)

c. Credits towards degree completed to date **60**

d. Remaining for Degree **45**  
([Total Hours Req for NAPS] - [Transfer credit accepted + Credits towards degree comp to date])  
Example:  $(140 - (35 + 60) = 45)$

e. Number of authorized semesters **3**  
(Remaining for Degree/Normal Academic Progression)  
Example:  $45/17.50 = 2.57$  (round up to 3)  
(Any fraction equal to or less than .5 will be rounded down to the lower whole number and anything greater than .5 will be rounded up to the next higher whole number)



# Expanded Financial Assistance-Revised

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- Cadet's choice of payment for Tuition & Fees or Room & Board
  - Makes choice annually at beginning of SY or at contracting time
  - Choice made by memorandum
  - May be College/University Dormitory or the PMS completes form for surrogate cost replacement
  - May be College/University approved meal plan or the PMS completes form for surrogate cost replacement
- Room & Board Payment limited to a maximum of \$10,000 annually
- Cadet still receives Book Payment
- Cadet still receives Stipend
- Subject to Federal Withholding Tax

**Form at**  
[www.rotc.usac.c.army.mil](http://www.rotc.usac.c.army.mil)  
**Incentives**  
**Info for PMS**  
**Incentives**  
**Misc Forms**



# State U has University Sponsored Housing and Meal Plan

## U.S. Army Cadet Command Invoice Room and Board Benefit Reimbursement Plan

Invoice Date: \_\_\_\_\_ Period Covered: \_\_\_\_\_  
School Year: \_\_\_\_\_ Term: \_\_\_\_\_  
Host University/College: \_\_\_\_\_  
FICE: \_\_\_\_\_ Address: \_\_\_\_\_  
Academic University/College: \_\_\_\_\_  
FICE: \_\_\_\_\_ Address: \_\_\_\_\_  
Cadet's Name: \_\_\_\_\_ Cadet's SSN: \_\_\_\_\_

### \*\*\*\*\* University Sponsored Housing Cost Analysis University/College: \_\_\_\_\_

Most Expensive Housing Plan:	<u>5600</u>	
Least Expensive Housing Plan:	<u>2500</u>	8100/
Equals Average Housing Plan:	<u>4050</u>	2

### University Sponsored Meal Plan Cost Analysis University/College: \_\_\_\_\_

Most Expensive Meal Plan:	<u>4300</u>	
Least Expensive Meal Plan:	<u>2000</u>	6300/
Equals Average Meal Plan:	<u>3150</u>	2

\_\_\_\_ The institution the cadet attends does not have sponsored housing or meal plans  
\_\_\_\_ The institution used is geographically the closest to the institution the cadet is attending.  
\_\_\_\_ The institution the cadet attends has sponsored housing or meal plans but is not available or the cadet elects an alternate plan.

I certify that I have reviewed all documents pertaining to this payment and it is true and correct to the best of my knowledge:

Professor of Military Science Name: \_\_\_\_\_

Professor of Military Science Signature: \_\_\_\_\_

\_\_\_\_ Date: \_\_\_\_\_

**State U Most Expensive Housing Plan is \$5,600**  
**State U Least Expensive Housing Plan is \$2,500**  
**Average is \$4,050 for Room**

**State U Most Expensive Meal Plan is \$4,300**  
**State U Least Expensive Meal Plan is \$2,000**  
**Average is \$3,150 for Board**

**R&B Cap is \$10,000;**  
**therefore, Student will**  
**receive the \$7,200**  
**calculated here**



# State U has NO University Sponsored Housing or Meal Plan

## U.S. Army Cadet Command Invoice Room and Board Benefit Reimbursement Plan

Invoice Date: \_\_\_\_\_ Period Covered: \_\_\_\_\_  
School Year: \_\_\_\_\_ Term: \_\_\_\_\_  
Host University/College: \_\_\_\_\_  
FICE: \_\_\_\_\_ Address: \_\_\_\_\_  
Academic University/College: \_\_\_\_\_  
FICE: \_\_\_\_\_ Address: \_\_\_\_\_  
Cadet's Name: \_\_\_\_\_ Cadet's SSN: \_\_\_\_\_

### \*\*\*\*\* University Sponsored Housing Cost Analysis University/College: \_\_\_\_\_

Most Expensive Housing Plan:	<u>7500</u>	
Least Expensive Housing Plan:	<u>3500</u>	<b>11000</b>
Equals Average Housing Plan:	<u>5500</u>	<b>/2</b>

### University Sponsored Meal Plan Cost Analysis University/College: \_\_\_\_\_

Most Expensive Meal Plan:	<u>4500</u>	
Least Expensive Meal Plan:	<u>2500</u>	<b>7200/</b>
Equals Average Meal Plan:	<u>3600</u>	<b>2</b>

\_\_\_\_ The institution the cadet attends does not have sponsored housing or meal plans  
\_\_\_\_ The institution used is geographically the closest to the institution the cadet is attending.  
\_\_\_\_ The institution the cadet attends has sponsored housing or meal plans but is not available or the cadet elects an alternate plan.

I certify that I have reviewed all documents pertaining to this payment and it is true and correct to the best of my knowledge:

Professor of Military Science Name: \_\_\_\_\_

Professor of Military Science Signature: \_\_\_\_\_

\_\_\_\_ Date: \_\_\_\_\_

**Next Door U Most Expensive Housing Plan is \$7,500**

**Next Door U Least Expensive Housing Plan is \$3,500**

**Average is \$5,500 for Room**

**Next Door U Most Expensive Meal Plan is \$4,700**

**Next Door U Least Expensive Meal Plan is \$2,500**

**Average is \$3,600 for Board**

**Cap is \$10,000;  
therefore, Student will  
receive the \$9,100  
calculated here.**



# Community College Formal Linkage

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- Expands the recruiting base for cadets into the ROTC program through the community college system.
  - MS II Non-scholarship
  - Scholarship
- Various states and Universities have agreements in place linking community colleges to baccalaureate producing institutions.
  - USACC not part of the agreement
  - Separate agreement from Partnership agreement or Educational Services agreement
- Agreements must include language to reflect that cadets will be guaranteed matriculation into the baccalaureate degree producing program upon successful completion at community college
  - CJA reviews agreements and approves for participation in program
- Contract Addendum approved



# How to choose R&B in CCIMS

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- The R&B Option is an annual choice made after the student enrolls in the fall.
- There is no way to pre-plan the R&B Option to affect estimates in the ASR/CLR.
- The steps in CCIMS to designate R&B are:
  - Run the Cadet Listing in Scholarship Tracking
    - Choose Reports
    - Select Cadet Listing
    - Choose Current
    - Submit
  - Click on Validations
  - Either choose an individual cadet or all
  - You should get the screen shot on next slide
  - Click the Room and Board radio button for those individuals choosing Room and Board.
- This radio button will be greyed out 44 days after first day fall for returning cadets and 30 days after first day fall for new cadets after they have been modified to a status “E-Contracted”





# R&B CCIMS Selection Screen

Cadet Command Information Management System - Microsoft Internet Explorer

Scholarship Tracking Home Validations Subsystem Administration Help CCIMS Home

Records Returned: 30

Please Select a Cadet to Continue...

	SSN	Name	Stat	Sclr Awd	Prev Sclr Awd	MS Class	Admin	Acad FICE	Tuition & Fees	Room & Board
1	413471026	BAIRD, ROBERT M	E	4		3		003535	<input type="radio"/>	<input type="radio"/>
2	412454546	BARRY, DAVID M	E	4		3		003535	<input type="radio"/>	<input type="radio"/>
3	287820151	BENEDICT, JEFFREY W	E	4		2		003535	<input type="radio"/>	<input type="radio"/>
4	630012173	BOYD, JENNIFER A	E	4	0	3		003535	<input type="radio"/>	<input type="radio"/>
5	365081657	CARPENTER, GARY A	E	4		3		003535	<input type="radio"/>	<input type="radio"/>
6	345762849	ERWIN, WILLIAM J	C	4		C		003535	<input type="radio"/>	<input type="radio"/>
7	413498156	GRADY, WILLIAM M	E	4		4		003535	<input type="radio"/>	<input type="radio"/>
8	141783009	GUIDONE, MATTHEW P	E	4		2		003535	<input type="radio"/>	<input type="radio"/>
9	410458581	HACKETT, EVAN A	E	2	2	3		003535	<input type="radio"/>	<input type="radio"/>
10	322846101	HARRIS, PETER D	E	4		3		003535	<input type="radio"/>	<input type="radio"/>
11	595342139	HEWETT, COLIN D	E	4		4		003535	<input type="radio"/>	<input type="radio"/>
12	260671068	HODGSON, DANIEL C	E	4		4		003535	<input type="radio"/>	<input type="radio"/>

Submit Back Test

Local intranet

Start Microsoft O... Microsoft Powe... https://ccmonw... Cadet Comma... 9:02 AM



No Terms Under NAPS	MSL I	MSL II	LTC or Prior Service	Independent Study	MSL III	LDAC	MSL IV			
10	X X	X X		X X	X X	X	X X	ommissioned		
9	X X	X X		X	X X	X	X X			
8	X X	X X			X X	X	X X			
7	X	X X *			X X	X	X X			
7		X X *		X	X X	X	X X			
6		X X *			X X	X	X X			
5			X	X	X X	X	X X			
4			X		X X	X	X X			
ACCT				ACCT Pgm	X X	X	X X			
AEO Program				AEO Pgm	X X	LTC	X X	LDAC		
* Requires Basic Course Compression										
This is a semester sample - Each X represents a semester										



This is a quarter sample - Each X represents a quarter



# Academic Alignment – AOP

No Terms Under NAPS	MSL I & MSL II Compressed	MSL III	LDAC	Independent Study	MSL IV			
8	X X	X X	X	X X	X X	<b>Commissioned</b>		
7	X X	X X	X	X	X X			
6	X X	X X	X		X X			

This is a semester sample - Each X represents a semester

No Terms Under NAPS	MSL I & MSL II Compressed	MSL III	LDAC	Independent Study	MSL IV			
12	X X X	X X X	X	X X X	X X X	<b>Commissioned</b>		
11	X X X	X X X	X	XX	X X X			
10	X X X	X X X	X	X	X X X			
9	X X X	X X X	X		X X X			

This is a quarter sample - Each X represents a quarter

\* NOTE: In CCIMS, as soon as the MS II semester ends, HRA must change to MS III and contact Susan Mayer (253) 967-3254 at Western Region in order to enter into the CCIMS LDAC Module



# Revised Brigade Level ASR

## Allocations Summary Report for SY05-06

Brigade: M

Roll-up

	Budget Level				Contracted/Paid			Pending Contract		Offered & Accepted		Offered Pending Acceptance		Scholarships Committed		Available Scholarships *	
	#	Allocated	BDE Reserve	Total	# Active	# Paid	Funds	#	Funds	#	Funds	#	Funds	#	Funds	#	Funds
2011	0	\$0	\$0	\$0	0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
2011 AD	850	\$1,700,000	\$0	\$1,700,000	0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	850	\$1,700,000
2010	0	\$0	\$0	\$0	0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
2010 AD	800	\$1,600,000	\$0	\$1,600,000	0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	800	\$1,600,000
2009	49	\$547,313	\$0	\$547,313	0	0	\$0	0	\$0	4	\$45,498	0	\$0	4	\$45,498	45	\$501,815
2009 AD	88	\$8,268,780	\$0	\$8,268,780	0	0	\$0	0	\$0	1	\$12,011	0	\$0	3	\$30,752	85	\$8,238,028
2008	136	\$1,411,657	\$0	\$1,411,657	23	23	\$260,031	2	\$32,800	7	\$100,784	0	\$0	58	\$808,414	78	\$603,243
2008 AD	432	\$3,471,160	\$0	\$3,471,160	0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	432	\$3,471,160
2007	160	\$1,581,326	\$0	\$1,581,326	86	87	\$1,182,379	2	\$28,384	0	\$0	0	\$0	92	\$1,246,601	68	\$334,725
2006	170	\$1,448,809	\$141	\$1,448,950	107	107	\$1,483,224	0	\$0	0	\$0	0	\$0	108	\$1,490,708	62	\$-41,758
BDE Total	515	\$4,989,105	\$141	\$4,989,246	216	217	\$2,925,634	4	\$61,184	11	\$146,282	0	\$0	262	\$3,591,222	253	\$1,398,024

\* Available Scholarships =  
Budget Level Total - Scholarships Committed

	Applicant/Pending	
	#	Funds
2011	0	\$0
2011 AD	0	\$0
2010	0	\$0
2010 AD	0	\$0
2009	0	\$0
2009 AD	0	\$0
2008	1	\$20,900
2008 AD	0	\$0
2007	3	\$35,839
2006	1	\$7,484
BDE Total	5	\$64,223

Includes  
Brigade  
Reserve

The Revised ASR will not look  
any different at the Battalion Level  
Except that the Brigade Reserve column will be blank



# Cadet Listing Report

Balances to corresponding MS Class on ASR

## Cadet Listing Report for SY04-05 PACIFIC LUTHERAN UNIVERSITY (003785)

Roll-up  
Enrolled/Contracted (Paid)

Different CLR for each Column on ASR

### PACIFIC LUTHERAN UNIVERSITY (003785)

MS05 NAME	SSN	School	MS Class	Enrolled Status	ADM	Schp Cat	HAI	Resident	Tuition	Fees	Room	Board	Books
BARTELL, BRETT	XXX-XX-1727	PACIFIC LUTHERAN UNIVERSITY	4	E	TECH MGT	3H	False	R	\$17,750	\$360	\$0	\$0	\$900
BOYLES, CHESTER	XXX-XX-7762	PACIFIC LUTHERAN UNIVERSITY	4	E	PHYS SCI	3H	False	R	\$17,750	\$360	\$0	\$0	\$900
COBBLE, SAM	XXX-XX-3882	PACIFIC LUTHERAN UNIVERSITY	4	E	GENERALIST	2C	False	R	\$18,500	\$720	\$0	\$0	\$900
MCGRANN, TRAVIS	XXX-XX-0759	PACIFIC LUTHERAN UNIVERSITY	4	E	TECH MGT	2C	False	R	\$17,750	\$360	\$0	\$0	\$900
PHILLIPS, JAMES	XXX-XX-3637	PACIFIC LUTHERAN UNIVERSITY	4	E	TECH MGT	3H	False	R	\$17,750	\$360	\$0	\$0	\$900
SORANO, JESSICA	XXX-XX-1504	PACIFIC LUTHERAN UNIVERSITY	4	E	GENERALIST	4R	False	R	\$17,750	\$360	\$0	\$0	\$900
WALDHER, MYRA	XXX-XX-4798	PACIFIC LUTHERAN UNIVERSITY	4	E	TECH MGT	3H	False	R	\$17,750	\$360	\$0	\$0	\$900
<b>MS05 (7 cadets - \$134,180):</b>									<b>\$125,000</b>	<b>\$2,880</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,300</b>

MS06 NAME	SSN	School	MS Class	Enrolled Status	ADM	Schp Cat	HAI	Resident	Tuition	Fees	Room	Board	Books
ALARCON, RYAN	XXX-XX-9157	PACIFIC LUTHERAN UNIVERSITY	3	E	PHYS SCI	3D	False	R	\$17,750	\$360	\$0	\$0	\$900
DEROUSSE, ERICKA	XXX-XX-8727	PACIFIC LUTHERAN UNIVERSITY	3	E	GENERALIST	4R	False	R	\$17,750	\$360	\$0	\$0	\$900
GRATZ, WILLIAM	XXX-XX-7657	PACIFIC LUTHERAN UNIVERSITY	3	E	GENERALIST	3C	False	R	\$17,750	\$360	\$0	\$0	\$900
HARTWIG, AARON	XXX-XX-0992	ST MARTINS COLLEGE	3	E	GENERALIST	2C	False	R	\$12,640	\$360	\$0	\$0	\$900
HO, ANDREA	XXX-XX-5847	PACIFIC LUTHERAN UNIVERSITY	3	E	GENERALIST	2C	False	R	\$18,500	\$720	\$0	\$0	\$900
HORN, ANDREW	XXX-XX-3952	PACIFIC LUTHERAN UNIVERSITY	3	E	TECH MGT	4R	False	R	\$17,750	\$360	\$0	\$0	\$900
HUFFMAN, JANIE	XXX-XX-7989	PACIFIC LUTHERAN UNIVERSITY	3	E	TECH MGT	3C	False	R	\$17,750	\$360	\$0	\$0	\$900
LEWIS, MELISSA	XXX-XX-4168	UNIVERSITY OF PUGET SOUND	3	E	GENERALIST	3C	False	R	\$18,140	\$360	\$0	\$0	\$900
PARK, THERESA	XXX-XX-5270	PACIFIC LUTHERAN UNIVERSITY	3	E	PHYS SCI	3D	False	R	\$17,750	\$360	\$0	\$0	\$900





# Cadet Listing Report Pg 2

## PACIFIC LUTHERAN UNIVERSITY (003785) (cont)

MS06	NAME	SSN	School	MS Class	Enrolled Status	ADM	Schp Cat	HAI	Resident	Tuition	Fees	Room	Board	Books
	ROBSONRAINEY, JENNIFER	XXX-XX-4925	PACIFIC LUTHERAN UNIVERSITY	3	E	GENERALIST	3C	False	R	\$17,750	\$360	\$0	\$0	\$900
MS06 (10 cadets - \$186,490):										\$173,530	\$3,960	\$0	\$0	\$9,000

MS07	NAME	SSN	School	MS Class	Enrolled Status	ADM	Schp Cat	HAI	Resident	Tuition	Fees	Room	Board	Books
	BRADSHAW, BRIAN	XXX-XX-7488	PACIFIC LUTHERAN UNIVERSITY	2	E	GENERALIST	3D	False	R	\$17,750	\$360	\$0	\$0	\$900
	DYKSTRACARLSON, JASON	XXX-XX-7413	PACIFIC LUTHERAN UNIVERSITY	2	E	TECH MGT	3D	False	R	\$14,250	\$0	\$0	\$0	\$900
	LEE, ERIC	XXX-XX-5216	PACIFIC LUTHERAN UNIVERSITY	2	E	GENERALIST	3D	False	R	\$17,750	\$360	\$0	\$0	\$900
MS07 (3 cadets - \$53,170):										\$49,750	\$720	\$0	\$0	\$2,700

MS08	NAME	SSN	School	MS Class	Enrolled Status	ADM	Schp Cat	HAI	Resident	Tuition	Fees	Room	Board	Books
	MCELROY, RENEE	XXX-XX-4553	PACIFIC LUTHERAN UNIVERSITY	1	E	TECH MGT	4R	False	R	\$17,750	\$360	\$0	\$0	\$900
MS08 (1 cadet - \$19,010):										\$17,750	\$360	\$0	\$0	\$900

PACIFIC LUTHERAN UNIVERSITY (21 cadets - \$392,850):

\$366,030 \$7,920 \$0 \$0 \$18,900

Totals (21 cadets - \$392,850):

\$366,030 \$7,920 \$0 \$0 \$18,900

Balances to corresponding  
Total for same column  
On ASR



# SAL Points

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Also Known as

The Whole Person Score





# Point Tables for 2 & 3-year Scholarship

Name: \_\_\_\_\_ SSN: \_\_\_\_\_ SEX: \_\_\_\_\_  
Scholarship Type: 2YR CBSP 2YR Graduate 2YR GRFD(USAR) 2YR GRFD(ARNG) 2YR DARNG

Selection Criteria	Raw Score	Selection Points
Grade Point Average		
Activities		
Interview		
Selection Board		
Total		

Interview	Points
1	3
2	6
3	9
4	12
5	15

Raw Score \_\_\_\_\_  
Total Points \_\_\_\_\_

GPA	Points	GPA	Points
2.00 - 2.09	10	3.10 - 3.19	21
2.10 - 2.19	11	3.20 - 3.29	22
2.20 - 2.29	12	3.30 - 3.39	23
2.30 - 2.39	13	3.40 - 3.49	24
2.40 - 2.49	14	3.50 - 3.59	25
2.50 - 2.59	15	3.60 - 3.69	26
2.60 - 2.69	16	3.70 - 3.79	27
2.70 - 2.79	17	3.80 - 3.89	28
2.80 - 2.89	18	3.90 - 3.99	29
2.90 - 2.99	19	4.00	30
3.00 - 3.09	20		

< 2.0 = 0 points

Raw Score \_\_\_\_\_  
Total Points \_\_\_\_\_

Extracurricular Activities and Leadership Abilities			
Raw Points	Points	Raw Points	Points
0 - 5	5	26 - 29	11
6 - 9	6	30 - 33	12
10 - 13	7	34 - 37	13
14 - 17	8	38 - 41	14
18 - 21	9	42 - 45	15
22 - 25	10		

Raw Score \_\_\_\_\_  
Total Points \_\_\_\_\_

SELECTION BOARD POINTS TABLE Average			
Range of Scores	Points	Range of Scores	Points
1.0 - 1.1	1	3.2 - 3.3	23
1.2 - 1.3	3	3.4 - 3.5	25
1.4 - 1.5	5	3.6 - 3.7	27
1.6 - 1.7	7	3.8 - 3.9	29
1.8 - 1.9	9	4.0 - 4.1	31
2.0 - 2.1	11	4.2 - 4.3	33
2.2 - 2.3	13	4.4 - 4.5	35
2.4 - 2.5	15	4.6 - 4.7	37
2.6 - 2.7	17	4.8 - 4.9	39
2.8 - 2.9	19	5	40
3.0 - 3.1	21		

Raw Score \_\_\_\_\_  
Total Points \_\_\_\_\_

PMS CERTIFICATION: On \_\_\_\_\_, I verified the above scoresheet as accurate and valid. The applicant meets or exceeds the minimum accepted selection score for a CBSP scholarship. POC is the undersigned at \_\_\_\_\_.

PMS



# Point Tables for 4-year On Campus Scholarship

Name: \_\_\_\_\_ SSN: \_\_\_\_\_ SEX: \_\_\_\_\_  
Scholarship type: 3YR CBSP 2YR MJC 2YR Dedicated MJC

Selection Criteria	Raw Score	Selection Points
College Board Scores		
Grade Point Average		
Activities		
Interview		
Selection Board		
Total		

College Board Scores		
SAT Range	Points	ACT Range
810-859	8	17
860-919	9	18
920-969	10	19-20
970-1019	11	21-21
1020-1079	12	22-23
1080-1139	13	24-24
1140-1199	14	25-26
1200-1259	15	27-27
1260-1319	16	28-29
1320-1379	17	30-30
1380-1439	18	31-32
1440-1499	19	33-34
1500-1600	20	35-36

< 810 = 0 points < 17 = 0 points

GPA	Points	GPA	Points
2.00 - 2.19	12	3.10 - 3.24	19
2.20 - 2.34	13	3.25 - 3.39	20
2.35 - 2.49	14	3.40 - 3.54	21
2.50 - 2.64	15	3.55 - 3.69	22
2.65 - 2.79	16	3.70 - 3.84	23
2.80 - 2.94	17	3.85 - 3.99	24
2.95 - 3.09	18	4.00	25
3.25 - 3.39	20		

< 2.0 = 0 points

PMS CERTIFICATION: On \_\_\_\_\_, I verified the above scoresheet as accurate and valid. The applicant meets or exceeds the minimum accepted selection score for a CBSP scholarship. POC is the undersigned at \_\_\_\_\_.

Extracurricular Activities and Leadership Abilities			
Raw Points	Points	Raw Points	Points
0 - 5	5	26 - 29	11
6 - 9	6	30 - 33	12
10 - 13	7	34 - 37	13
14 - 17	8	38 - 41	14
18 - 21	9	42 - 45	15
22 - 25	10		

Raw Score \_\_\_\_\_  
Total Points \_\_\_\_\_

Interview	Points
1	2
2	4
3	6
4	8
5	10

Raw Score \_\_\_\_\_  
Total Points \_\_\_\_\_

SELECTION BOARD POINTS TABLE Average			
Range of Scores	Points	Range of Scores	Points
1.0 - 1.1	1	3.2 - 3.3	17.5
1.2 - 1.3	2.5	3.4 - 3.5	19
1.4 - 1.5	4	3.6 - 3.7	20.5
1.6 - 1.7	5.5	3.8 - 3.9	22
1.8 - 1.9	7	4.0 - 4.1	23.5
2.0 - 2.1	8.5	4.2 - 4.3	25
2.2 - 2.3	10	4.4 - 4.5	26.5
2.4 - 2.5	11.5	4.6 - 4.7	28
2.6 - 2.7	13	4.8 - 4.9	29.5
2.8 - 2.9	14.5	5.0	30
3.0 - 3.1	16		

Raw Score \_\_\_\_\_  
Total Points \_\_\_\_\_

PMS



# Point Tables for 4-year High School Program Scholarship

## ANNEX F Selection Board Score Sheet

Name: \_\_\_\_\_ SSN: \_\_\_\_\_ SEX: \_\_\_\_\_  
Scholarship Type: 4YR \_\_\_\_\_ 3-YR AD \_\_\_\_\_

Selection Criteria	Raw Score	Selection Points
College Board Scores		*
Teacher Evaluation		*
Activities		*
Interview		
Selection Board		
Total		

\* Provided by HQ, Cadet Command

Interview	Points
1	2
2	4
3	6
4	8
5	10

Raw Score \_\_\_\_\_  
Total Points \_\_\_\_\_

SELECTION BOARD POINTS TABLE Average			
Range of Scores	Points	Range of Scores	Points
10 - 12	1	33	19
13 - 14	2	34	20
15 - 16	3	35	21
17 - 18	4	36	22
19	5	37	23
20	6	38	24
21	7	39	25
22	8	40	26
23	9	41	27
24	10	42	28
25	11	43	29
26	12	45	30
27	13	46	31
28	14	47	32
29	15	48	33
30	16	49	34
31	17	50	35
32	18		

Raw Score \_\_\_\_\_  
Total Points \_\_\_\_\_

PMS CERTIFICATION: On \_\_\_\_\_, I verified the above scoresheet as accurate and valid. The applicant meets or exceeds the minimum accepted selection score for a CBSP scholarship. POC is the undersigned at \_\_\_\_\_.

PMS



# Educational Assistance Program (EAP) for ECP Lts

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- The losing MJC will enter appropriate data into CCIMS by 1 June to allow the gaining institution to pick up the ECP Lt. Ref CCIMS User Manual 7.2.2.7(3) (excerpt below).

## **“How do you change to commissioned status for ECP cadets that have not been branched?”**

- a. You must contact the G1 at HQCC to enter DUTY STATUS for the ECP cadet - and duty status will be EV, EG, or NS.
- b. After HQCC enters the DUTY STATUS and informs you, then you can change the cadet's status to Commissioned - M. At that time you check ECP as true and select the school the Lieutenant will attend to complete degree requirements.”



# Educational Assistance Program (EAP) for ECP Lts

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- The gaining SROTC institution will begin tracking and pull the MJC LT into CCIMS by clicking on the Early Commissioning Program Link under their FICE code by 1 October and properly annotate the student as being paid tuition IAW CCIMS User Manual 7-7-1b (excerpt below).

## b. Enrollment and Scholarship

(1) STATUS automatically defaults to Q - ECP TRACKING.

(2) Tuition - must check YES or NO

(3) ECP Contract Date:

- (a) If Tuition = Yes, then you must enter the effective contract date
- date cannot be greater than current system date
  - date cannot be less than commission date

(b) If Tuition = N, then date must be blank."